

## **Guidelines for review work and compensation**

In the spirit that scientists' work must be compensated a token fee has been instituted and will be paid on a yearly basis to JHEP, JCAP and JINST referees of standard articles (no proceedings and special issues): 30 EUR per paper.

Payment is made the following year (i.e. for final decisions made by editors in 2017, referees will be paid their fee in 2018) if at least 3 papers have been reviewed. Otherwise, it will be postponed till this threshold has been reached, in order to make money transfer costs worth their while, for a maximum of 2 years. The third year, even if the threshold has not been reached, the fee will be paid in any case to avoid excessive delay.

Once the required number of papers have been reviewed, or after 2 years, referees will be sent an email with full instructions to receive their payment.

To qualify for payment, referees are expected both to bear in mind the high quality standards set by the journal and to use in full the potential of the web system, taking all the steps required by the automatic editorial procedure for review work. In particular -

- (a) please always use the web pages ("accept assignment") to inform the editor as soon as possible about when you will be able to send your review;
- (b) please always use the web pages ("send report") in order to upload your review (no e-mails).

Furthermore:

- (c) make sure you meet the deadline (or inform the editor if a postponement cannot be avoided);
- (d) all versions of a given preprint should be reviewed, if so requested by the editor-in-charge.

If any one of the conditions above is not met, we regret that no compensation can be paid. This lack of flexibility is unavoidable, as nearly 3000 papers are processed in our journals every year and it is therefore strictly necessary to rely extensively on the system, both to run the process and, specifically, to automatically compute referee dues.

Kindly refer to the editor-in-charge for most questions regarding scientific and editorial matters.

The Editorial Office, on the other hand, is always most willing to assist you with any technical information that you may require.

We trust that you will understand our constraints and continue cooperating with us and therefore with the community.